



TWIN TOWN LL 2026 SAFE SUMMARY

League Location: West Sand Lake, NY

League ID: 2321401

TWIN TOWN LL 2026 SAFE SUMMARY

Dear Volunteers, Parents/Guardians, and Players:

Welcome to another season of Twin Town Little League! Our league is an all-volunteer, community-based program, and we are grateful for every player, parent, guardian, coach, and supporter who helps make our fields a fun place to learn and grow. At TTLL, teaching good sportsmanship, teamwork, and respect is just as important as teaching the game of baseball, and safety is always at the heart of that mission.

As part of Little League SAFE, we are committed to creating a positive, kid-first environment where everyone feels comfortable and cared for. That means looking out for one another, treating everyone with kindness, and making sure our players can enjoy the game in a safe, welcoming setting.

Safety is truly a team effort. When families communicate with coaches, volunteers lead by example, and players support their teammates, we build a strong, caring community on and off the field. Together, we can help every child have a season filled with new skills, new friends, and great memories.

Thank you for being part of the Twin Town Little League family and for helping us keep our community safe, supportive, and fun.

Sincerely,

Twin Town Little League Board of Directors

LEAGUE LEADERSHIP AND CONTACTS

Keeping contact information up to date helps volunteers know exactly who to reach when questions or safety concerns arise.

Primary Contacts

Thomas Buchan

League President

twintownlittleleague@gmail.com

[518-321-8919](tel:518-321-8919)

Nick Lombardi

League Safety Officer

nic654@gmail.com

[5183628405](tel:5183628405)

GARY KRILL

District Administrator

gmkryll@hotmail.com

Margaret Krill

District Safety Officer

mryan745@hotmail.com

Best Practice: Share a simple "Who to Contact" list with managers, coaches, and volunteers so everyone knows where to go for help during the season.

CHILD PROTECTION

Little League requires every chartered league to follow a set of core child protection policies to help keep children safe. Protecting players is our highest priority, and these policies ensure volunteers understand their responsibilities both on and off the field.

Your league has confirmed that all of the following policies are in place:

1. Annual Background Checks

TWIN TOWN LL confirms that all volunteers with regular contact with players complete annual background checks through J.D. Palatine (JDP), as required by Little League Regulation I(c) 8 and 9. Anyone with a disqualifying offense is prohibited from participating in any Little League activity. Background check laws vary across the country, and any additional requirements that apply to your league can be found at <https://www.littleleague.org/player-safety/child-protection-program/state-laws-background-checks-leagues/>. Your league is responsible for understanding and complying with any applicable state laws regarding background checks.

2. Annual Abuse Awareness Training

TWIN TOWN LL requires all volunteers to complete the Little League Abuse Awareness Training each year before assuming any duties. This training helps volunteers recognize, prevent, and respond to misconduct and abuse. Little League Abuse Awareness Training can be found at <https://www.littleleague.org/university/articles/abuse-awareness-training-course/>

3. Mandatory Reporting of Child Abuse

TWIN TOWN LL acknowledges that all volunteers are mandatory reporters under federal law and must report suspected child abuse, including sexual abuse, to the proper authorities within 24 hours. Reports should also be shared with the League President and District Administrator. State reporting requirements vary, and any laws that apply to your league can be found at <https://www.littleleague.org/player-safety/child-protection-program/state-specific-information-child-abuse/>. Your league is responsible for understanding and complying with any applicable state laws.

4. Non-Retaliation Policy

TWIN TOWN LL has adopted a policy that prohibits retaliation against anyone who makes a good-faith report of suspected abuse or misconduct. This ensures volunteers feel safe coming forward with concerns.

5. One-on-One Interaction Policy

TWIN TOWN LL has adopted the Little League One-on-One Interaction Policy, which requires that all interactions between adults and minors be observable and interruptible by another adult. This reduces opportunities for misconduct while still supporting positive mentoring relationships.

Best Practice: Reinforce child protection expectations clearly and consistently so volunteers know what to do and who to contact.

- Review expectations with all volunteers at the start of each season.
- Make reporting steps clear and easy to follow.
- Keep child protection policies easily accessible.

Additional information provided by your league:

Removal and Ban Policy

Twin Town Little League is committed to providing a safe and respectful environment for all players, families, volunteers, officials, and guests. Any person whose conduct threatens the safety, well-being, or orderly operation of league activities or property may be removed from Twin Town facilities at the discretion of the Board Member on Duty and/or the Board of Directors.

This applies to all individuals, including but not limited to parents/guardians, spectators, coaches, managers, players, volunteers, and visitors. Examples include physical altercations, threats, harassment, repeated violations of the TLL Code of Conduct, or any behavior that endangers others or disrupts league operations.

Following review by the Board of Directors, individuals may be subject to restrictions up to and including temporary or permanent removal from Twin Town property, suspension from league activities, or expulsion from the league, as determined appropriate by the Board. Decisions will be based on the seriousness and/or frequency of the behavior and the league's obligation to protect the safety of its community.

Child Protection Resources:

- Little League Abuse Awareness Training (<https://www.littleleague.org/university/articles/abuse-awareness-training-course/>)
- Full Little League Child Protection Program (<https://www.littleleague.org/player-safety/child-protection-program/>)
- State-Specific Background Check Laws (<https://www.littleleague.org/player-safety/child-protection-program/state-laws-background-checks-leagues/>)
- State - Specific Mandatory Reporting Laws (<https://www.littleleague.org/player-safety/child-protection-program/state-specific-information-child-abuse/>)
- J.D.Palatine(JDP) Background Checks (<https://www.littleleague.org/player-safety/child-protection-program/local-league-background-check-information/>)
- USA Baseball – Abuse Awareness Resources (<https://usabdevelops.com/page/4834/base>)
- U.S.Center for SafeSport – Reporting and Education (<https://www.littleleague.org/player-safety/child-protection-program/safesport-resources-parents/>)
- ChildHelp National Child Abuse Hotline (1-800-4-A-CHILD)

EMERGENCY PREPAREDNESS

Being prepared for unexpected situations helps keep players, volunteers, and families safe. The information below highlights the emergency procedures and contacts in place during all league activities.

Emergency Contacts

- In any emergency situation, volunteers should immediately **call 911**
- Poison Control is also available nationwide at **1-800-222-1222**

Emergency Action Plan

Emergencies can happen when you least expect them. A clear and accessible EAP helps volunteers respond quickly, communicate effectively, and take the right steps to keep players and families safe.

TWIN TOWN LL has an Emergency Action Plan in place. Regularly reviewing this plan with volunteers and players helps ensure everyone knows how to respond quickly and confidently during an emergency.

Additional information provided by your league:

TWIN TOWN LITTLE LEAGUE – EMERGENCY ACTION PLAN (EAP)

PURPOSE AND SCOPE

This Emergency Action Plan (EAP) explains how coaches, umpires, board members, and volunteers should respond to serious incidents during Twin Town Little League (TTLL) activities, including medical emergencies, severe weather, and security threats.

It supports the TTLL Safety Plan and Little League SAFE framework and applies to all league events, practices, games, and tournaments at Poestenkill, Williams Road, and any approved off-site locations.

KEY ROLES AND RESPONSIBILITIES

The Board Member on Duty (BOD) is the primary on-site safety lead for each game day. The BOD oversees complex operations, suspends activities when conditions are unsafe, and coordinates emergency response.

The Safety Director oversees league-wide safety planning, reviews all injury and safety reports, and coordinates follow-up and communication with the Board.

Coaches and managers initiate on-field emergency response, protect players, communicate with families, and follow reporting and documentation procedures.

Umpires may halt play immediately for safety concerns, assist with crowd control, and support emergency procedures.

Other volunteers, including scorekeepers and concession staff, assist as directed. This may include calling 911, retrieving the AED or first aid kit, guiding EMS to the field, and helping direct players and families to safe areas.

EMERGENCY COMMUNICATION AND CRITICAL NUMBERS

In any serious emergency, the first priority is to protect life and call for professional help.

Fire, Police, Ambulance: 911

TTLL Safety Director – Nicholas Lombardi: 518-362-8405

TTLL President – Thomas Buchan: 518-321-8919

1st Vice President – Bill Ristau: 518-330-4826

New York State Office of Children and Family Services (OCFS) Child Abuse Hotline: 1-800-342-3720

Little League International (safety and abuse concerns): 570-326-1921

These numbers should be posted in each concession stand, in score booths, and included in all coach and manager binders and team communications.

MEDICAL EMERGENCIES

Serious medical emergencies include, but are not limited to, difficulty breathing, chest pain, suspected head, neck, or spine injuries, unconsciousness, seizures, severe bleeding, major fractures, signs of heat illness, and suspected

cardiac arrest.

IMMEDIATE RESPONSE FOR MEDICAL EMERGENCIES

First, stop play and secure the area. The umpire calls "Time" and stops play. Coaches clear players away from the injured person and keep dugouts calm and seated.

Next, assess and call 911. The nearest responsible adult (coach, BOD member, or volunteer) quickly checks if the person is responsive and breathing. One specific adult is assigned to call 911 immediately for any serious or potentially life-threatening condition. When speaking with the dispatcher, provide the complex name and field number, describe the emergency, give the approximate age and condition of the victim, and explain the best access point for EMS.

Then, activate the on-site emergency team. Adults are assigned to retrieve the AED from Tower 1 at the appropriate facility, retrieve the first aid kit and ice, meet and guide EMS from the entrance or parking lot to the field, and help control the crowd while keeping access routes clear.

After that, provide first aid and CPR or AED use as trained. Only individuals trained in first aid, CPR, or AED use should provide advanced care. Trained responders follow CPR and AED training for suspected cardiac arrest, commotio cordis, or unresponsiveness and continue care until EMS arrives. Players with suspected head, neck, or back injuries are not moved unless there is an immediate danger that requires relocation.

Family and league leadership are then notified. The player's parent or guardian, or the adult victim's emergency contact, is contacted as soon as possible. The Board Member on Duty is also notified and in turn informs the President and Safety Director.

If a youth player is transported by EMS and a parent or guardian is not present, a team representative (coach, manager, or BOD member) should, when feasible, accompany or follow to the hospital.

FOLLOW-UP AFTER A MEDICAL INCIDENT

A TTLL Injury/Safety Report must be completed within 24 hours and submitted to the Safety Director.

The Safety Director and Board review the incident, document follow-up, and determine any further actions such as return-to-play requirements, field or equipment corrections, and whether communication to families is needed.

SEVERE WEATHER AND ENVIRONMENTAL CONDITIONS

TTLL follows Little League and National Weather Service guidance regarding lightning and severe weather.

LIGHTNING AND THUNDERSTORMS

The Board Member on Duty or designee serves as the designated weather watcher. This person monitors sky conditions and any available lightning detector or alert system.

If lightning is seen, thunder is heard, or a lightning detector indicates a strike within the safety radius, activities are stopped immediately. The "30/30 rule" is used: if the time between lightning and thunder is 30 seconds or less, activities are suspended, and they do not resume until at least 30 minutes after the last observed lightning or thunder.

When activities are suspended, all participants and spectators are directed to safer locations such as the concession building or other solid structures, or to their vehicles. Dugouts and small open shelters are not considered safe protection from lightning. Open fields, tall objects, metal fences, and trees are avoided.

The Board Member on Duty determines when it is safe to resume play, using the 30-minute rule and current weather information.

HEAT, COLD, AND AIR QUALITY

During hot and humid conditions, coaches and volunteers encourage frequent hydration and rest breaks. Play is stopped if players show signs of heat exhaustion or heat stroke.

In cold conditions, players are expected to dress appropriately, and coaches monitor for signs of hypothermia.

If air quality or weather-related advisories are issued by public health or parks authorities, TTLL postpones or cancels activities as needed to protect participants.

SECURITY THREATS AND BEHAVIORAL INCIDENTS

Security threats include fights, physical confrontations, threats of violence, weapons, or any behavior that jeopardizes safety.

IMMEDIATE RESPONSE FOR SECURITY OR BEHAVIORAL INCIDENTS

When a disturbance occurs, the umpire calls "Time" and suspends play. Coaches move players to dugouts or another safe area away from the incident.

If there is a physical altercation, threat of violence, suspected weapon, or any situation that appears dangerous, 911 is called immediately.

The Board Member on Duty responds to the scene if it is safe to do so. The BOD attempts to de-escalate the situation verbally and directs involved adults away from players and families. If behavior does not improve or safety is at risk, the BOD may direct the individual or individuals to leave the property and may wait for law enforcement if they refuse.

After the incident, the Board of Directors reviews the situation. Based on the seriousness and frequency of the behavior, the Board may restrict individuals from Twin Town property on a temporary or permanent basis or expel them from the league.

DOCUMENTATION AND FOLLOW-UP FOR SECURITY INCIDENTS

Security-related incidents are documented using the Injury/Safety Report or a Board incident report. When possible, basic witness information and descriptions are recorded.

The Board reviews the incident, applies the Code of Conduct as needed, and communicates decisions to involved parties as appropriate.

EVACUATION ROUTES AND ASSEMBLY AREAS

All coaches and volunteers should be familiar with main vehicle entrances, emergency access points, and gate locations at the Poestenkill and Williams Road complexes.

If there is a fire or other major hazard, play is stopped immediately. Players, coaches, and spectators are directed to leave the field area using the nearest safe route. They move to a designated open assembly area that is away from buildings, parking lots, and roads needed by emergency vehicles.

Concession staff, when it is safe, turn off grills and electrical equipment and then exit promptly.

Once at the assembly area, each team's manager quickly accounts for players. Any missing individuals are reported immediately to the Board Member on Duty and emergency responders.

AED ACCESS AND FIRST AID RESOURCES

AEDs are stored in Tower 1 at each facility (Williams Road and Poestenkill). The AED location is marked above the tower doorway, and the device is kept in a secure, alarmed cabinet inside.

First aid kits and ice are available at each concession stand. Coaches are expected to know these locations before each game or practice.

In accordance with New York State law and TTLL policy, all Board members and at least one member of each coaching staff must maintain current CPR and AED certification.

INCIDENT DOCUMENTATION AND REPORTING

Accurate documentation supports player safety, follow-up, and insurance and risk management requirements.

For any injury requiring first aid or medical attention, or any significant safety incident, a TTLL Injury/Safety Report is completed online using the designated QR code posted in the concession stand. The completed report is submitted to the Safety Director within 24 hours, and telephonic or text notification is made to both the Safety Director and the League President.

For child protection or abuse concerns, mandatory reporting procedures in the Safety Plan are followed. State authorities are contacted within 24 hours by calling the New York State Office of Children and Family Services (OCFS) Child Abuse Hotline at 1-800-342-3720. League leadership and Little League International are then notified at 570-326-1921.

For serious incidents, the Safety Director and Board of Directors conduct a post-incident review to identify contributing factors, needed facility or policy changes, and any additional communication or training needs.

COORDINATION WITH LOCAL EMS AND PARKS DEPARTMENTS

TTLL maintains current field addresses and directions so that they can be quickly given to 911 dispatchers and shared with EMS.

When appropriate, league leadership shares the EAP and field maps with local EMS and the municipality or parks department so they are familiar with field access points, typical field use patterns, and AED locations.

After major incidents, the Board may work with local parks or town officials to address facility, traffic, or access issues and to improve future emergency responses.

ANNUAL REVIEW

This Emergency Action Plan is reviewed each year alongside the TLL Safety Plan. It is distributed to managers and coaches at the pre-season orientation and kept available in concession stands and in league digital resources so it can be referenced quickly when needed.

Emergency Preparedness Resources:

- Little League Lightning & Severe Weather Safety Guidelines
(<https://www.littleleague.org/university/articles/staying-safe-from-lightning-at-the-field/>)

FIRST AID & INJURY PREVENTION

A prepared volunteer is better equipped to respond when injuries or medical situations occur. Below is an overview of the first aid training, equipment, and safety practices in place for the season.

First Aid Training

First aid training helps volunteers respond effectively when injuries or emergencies happen. These trainings reinforce skills such as:

- Treating minor injuries
- Managing bleeding and nosebleeds
- Recognizing potential fractures or serious injuries
- Identifying head-injury symptoms
- Responding to heat-related illness
- Treating allergic reactions
- Knowing when to call 911

First aid training requirements for TWIN TOWN LL:

- Little League First Aid Awareness Training: **Recommended**
- Formal First Aid Certification: **Recommended**
- CPR Certification and AED Use Training: **Recommended**

First Aid Kits

Accessible first aid supplies help volunteers respond quickly when an injury occurs. Keeping first aid kits stocked and easy to reach helps volunteers respond quickly during games and practices.

Recommended First Aid Kit Contents:

- Adhesive bandages (various sizes)
- Sterile gauze pads and rolled gauze
- Antiseptic wipes
- Instant cold packs
- Elastic wraps
- Tweezers and disposable gloves
- Nosebleed supplies (gauze, tissues)
- Small splint or finger splint
- CPR mask or face shield
- Allergy/sting relief wipes
- Cold Packs
- Tape and scissors

Best Practice: Each team should receive its first aid kit at the start of the season. First aid kits should travel with the team and be kept in an easy-to-reach spot during both games and practices.

Concussion Awareness

TWIN TOWN LL has confirmed that it follows required concussion training and has a protocol in place for recognizing and responding to potential head injuries during practices and games. Little League encourages all volunteers to follow the "When in doubt, sit them out" approach so players are removed from play immediately if a concussion is suspected.

Common signs and symptoms of a possible concussion include:

- Headache or pressure in the head
- Dizziness or balance problems
- Confusion, memory issues, or appearing "out of it"
- Nausea or vomiting
- Blurred vision or sensitivity to light or noise
- Behavior that seems unusual for the player

State concussion laws vary across the country. Some apply only to school athletics, while others apply to all youth sports organizations. State-specific information can be found at: <https://www.littleleague.org/player-safety/concussions-youth-athletes/>. Your league is responsible for understanding and complying with any applicable state laws.

Best Practice: If a concussion is suspected, volunteers should follow these steps:

- Remove the player from play immediately
- Ensure the player is monitored by an adult
- Refer the player to a licensed health care professional for evaluation
- Do not allow return to play on the same day
- Require written medical clearance before the player resumes practices or games

Access to Automated External Defibrillators (AED)

AEDs can play a lifesaving role during sudden cardiac emergencies, and clear access helps volunteers respond quickly when every second matters.

TWIN TOWN LL has reported that it has AEDs available at all league facilities.

Best Practice: AEDs are most effective when:

- Volunteers know the exact location of each device
- Devices are accessible during practices and games
- Batteries and pads are checked and replaced as needed
- Multiple volunteers are trained in basic AED use

State laws addressing AED access and sudden cardiac arrest (SCA) training can vary across the country. Some requirements apply only to school facilities or interscholastic athletics, while others extend to youth sports organizations or municipal fields. State-specific requirements for AEDs can be found at:

<https://www.littleleague.org/player-safety/state-laws-on-automated-external-defibrillators/>

State specific requirements for SCA training can be found at: <https://www.littleleague.org/player-safety/state-laws-on-sudden-cardiac-arrest-training/>.

Your league is responsible for understanding and complying with any applicable state laws.

First Aid & Injury Prevention Resources:

- First Aid Kit Checklist (<https://www.littleleague.org/university/articles/first-aid-kits-an-items-list/>)
- Little League First Aid Awareness Training (<https://www.littleleague.org/university/articles/first-aid-awareness-training-course/>)
- CDC Heads Up – Concussion Resources (<https://www.cdc.gov/heads-up/>)
- State-Specific Concussion Laws (<https://www.littleleague.org/player-safety/concussions-youth-athletes/>)
- State-Specific AED Laws (<https://www.littleleague.org/player-safety/state-laws-on-automated-external-defibrillators/>)
- State-Specific SCA Training Laws (<https://www.littleleague.org/player-safety/state-laws-on-sudden-cardiac-arrest-training/>)

EQUIPMENT SAFETY

Safe, well-maintained equipment helps prevent injuries and supports a positive playing experience. The information below reflects how playing equipment is inspected and monitored throughout the season.

Batting Helmets

All batting helmets must be NOCSAE-certified and free of cracks, dents, or deteriorating padding.

- Helmets are inspected at the start of the season and as needed
- Damaged or ill-fitting helmets are removed from use immediately
- Non-OEM (non-manufacturer) modifications are prohibited
- Properly fitted, undamaged helmets play an important role in preventing head injuries

Catcher's Gear

Catcher's equipment must be complete, well-maintained, and properly fitted for each player. A full set includes:

- Helmet with full face mask
- Dangling throat guard (required)
- Chest protector
- Leg guards

Equipment Inspections

At TWIN TOWN LL, coach or manager carry out regular equipment inspections throughout the season. These checks help identify items that should be repaired or removed from use.

- Unsafe or excessively worn equipment should be removed immediately
- Routine inspections help ensure players are always using equipment that will keep them safe from injury

Best Practice: Teach players to do quick self-checks of their helmets and gear before practices and games. Helping players look for cracks, loose padding, or missing pieces builds good habits and supports a shared culture of safety.

Additional information provided by your league:

ADDITIONAL EQUIPMENT SAFETY MEASURES

Twin Town Little League goes beyond the basic equipment standards required by Little League by applying additional safeguards to all equipment used in league activities. In addition to inspecting league-issued gear, managers and coaches are required to regularly inspect any personal equipment brought by players and to remove from service immediately any item that is damaged, improperly fitted, or otherwise unsafe. Only bats that display the USA Baseball certification mark and are approved for use by Little League International may be used at any TTLL tryout, practice, game, or event. All bats, helmets, and other gear not in active use must be kept off the field of play and, when possible, stored in bat racks or areas located behind protective fencing to reduce the risk of stray-bat or trip injuries.

Use of on-deck batters and bat weight “donuts” is restricted to the Senior division; younger divisions may not use on-deck circles or bat donuts so as to minimize unnecessary bat handling. Batting cages and pitching machines may only be operated by trained, authorized adults who follow posted safety rules, including limiting the number of people in the cage and prohibiting swinging bats outside of designated areas. These additional measures, together with the required NOCSAE standards for helmets and complete, well-maintained catcher’s gear, help TTLL maintain a safe environment for all participants.

Equipment Safety Resources:

- Equipment and Facility Check-Ups (<https://www.littleleague.org/university/articles/make-regular-equipment-facility-check-ups-a-year-round-endeavor-for-your-league-or-district/>)

FACILITY SAFETY

Safe, well-maintained facilities help create a positive experience for players, families, and volunteers. Your league has shared the steps it takes to help keep playing conditions safe throughout the season.

Seasonal Facility Inspection

TWIN TOWN LL completes a thorough review of all fields and facilities at the beginning and end of each season. This inspection helps the league:

- Identify needed repairs
- Document safety concerns
- Plan for maintenance or improvements
- Confirm that fields and common areas are ready for use

Ongoing Facility Checks

TWIN TOWN LL conducts regular in-season checks to help ensure facilities remain safe and ready for play. These checks typically look for:

- Loose or damaged fencing
- Worn or broken bases
- Slick, uneven, or poorly drained surfaces
- Broken or unstable bleachers
- Lighting or electrical concerns
- Hazards in dugouts, walkways, or spectator areas

Field Safety

Before every game and practice, fields and dugouts should be reviewed to ensure safe playing conditions. These quick checks help volunteers:

- Spot hazards early
- Prevent injuries
- Address small issues before they become larger concerns
- Confirm that field equipment, playing surfaces, and dugout areas are safe and ready for use

At TWIN TOWN LL, coach or manager carry out field and dugout safety checks before games and practices.

Annual Little League Facility Survey

Each year, leagues complete the Little League Annual Facility Survey, which records the condition of each field, identifies maintenance or safety needs, and documents key details about layout, features, and emergency equipment.

A report generated from TWIN TOWN LL's completed facility survey is included with this SAFE Summary.

Best Practice: Create a simple, shared inspection checklist for coaches and volunteers to use before games and practices. Consistent use of the same checklist helps ensure issues are spotted early and reported quickly.

Additional information provided by your league:

FIELD AND FACILITY USE SAFETY POLICIES

BI-WEEKLY FIELD SAFETY SURVEYS

The Complex Director conducts bi-weekly field safety inspections at both Poestenkill and Williams Road complexes throughout the season. Each inspection uses a formal Field Safety Survey that checks for rocks, glass, sticks, holes, wet areas, standing water, loose or damaged fencing and backstops, broken base cups, home plate cracks, and other safety concerns. Any identified hazards are immediately communicated for remediation and repair. Managers and coaches also inspect their assigned fields before every game and practice. No games or practices are permitted when field conditions are unsafe.

BATTING CAGE SAFETY AND OPERATING RULES

Batting cages may only be operated by trained and authorized adults. All managers who use batting cages must attend mandatory batting cage training. Posted safety rules include: only one person allowed in the pitching machine shed at a time, only one batter allowed in the cage during machine pitching, Tee Ball, Rookie, and Farm division batters must wear helmets with face guards, Minors and Majors batters must wear helmets with face guards or chin flaps, swinging bats outside the batting cage is prohibited, coaches may soft toss against netting with the pitching machine shed closed, and manual pitching requires a pitching screen. Batting cages must be locked when not in use.

PARKING LOT SAFETY RULES

All Twin Town Little League parking areas have a 5 mph speed limit that may be enforced by local law enforcement. Vehicles must park only in designated parking areas. Drivers should avoid parking too close to fields where foul or home run balls may strike vehicles and avoid parking positions that require backing up when possible. Children are never allowed to play in parking areas. Drivers must operate vehicles slowly and cautiously, avoid using horns during games, never leave keys in vehicles or vehicles running while unattended, be aware of suspicious people and vehicles, and report safety concerns immediately to the Board Member on Duty.

REPORTING SUSPICIOUS ACTIVITY

All participants, families, volunteers, and visitors must remain vigilant about their surroundings at TLL facilities. Any suspicious persons, vehicles, activities, or behavior observed in parking lots, fields, common areas, or near complex entrances should be reported immediately to the Board Member on Duty and Safety Director. The Board Member on Duty will assess the situation, take appropriate action to protect participants, and contact law enforcement when necessary.

FACILITY LOCKING AND ACCESS CONTROL

To prevent unauthorized access and reduce risk, all fields, batting cages, equipment sheds, gates, and related facilities must be locked and secured when not actively used for scheduled TLL activities. Only authorized league personnel with keys or codes may unlock facilities, operate field equipment, power tools, or batting cages. After games, practices, or events conclude, managers, coaches, or designated volunteers verify that all gates, cages, sheds, and towers are closed and locked before leaving the premises.

DUGOUT SAFETY RULES

Dugouts are restricted to players, coaches, and managers only. Siblings, friends, or other non-team personnel are not permitted in dugouts at any time. All equipment must be kept neat, organized, and off the playing field. Players remain in the dugout until called to bat and must not swing bats inside, outside, or near dugouts. Orderly conduct is required to prevent thrown bats, crowding at field entrances/exits, and injuries from stray balls or equipment.

LIGHTNING SAFETY PROTOCOL

When lightning is present, all play stops immediately. The Board Member on Duty serves as the designated weather watcher, continuously monitoring sky conditions and any available lightning detector. The 30/30 Lightning Rule is enforced: when the time between seeing lightning and hearing thunder is 30 seconds or less (indicating lightning within 6 miles), all activities suspend immediately. Activities do not resume until at least 30 minutes after the last observed lightning flash or thunder. To determine distance, count seconds from lightning flash to thunder sound and divide by 5 to get miles. All participants and spectators move to designated shelter such as concession buildings (dugouts are not safe), avoiding open fields, tall objects, metal fences, and water.

For more information about facility safety at TWIN TOWN LL, or to report a concern, please contact: Complex Director

Facility Safety Resources:

- Day to Day Safety Checklist (<https://www.littleleague.org/university/articles/the-safest-little-league-experience-comes-from-doing-common-tasks/>)
- Pre-Season Facility Checkup (<https://www.littleleague.org/university/articles/conduct-a-facilities-safety-check-before-the-season-starts/>)

CONCESSION STAND SAFETY

Concession stands add to the game day experience, but they also involve equipment, heat sources, and food handling, all of which require clear safety procedures. The information below summarizes how TWIN TOWN LL helps maintain a safe concession operation throughout the season.

TWIN TOWN LL has confirmed that its concession stand(s):

- Follow all applicable local health and safety regulations
- Provide volunteers with guidance in safe food handling and equipment use
- Maintain a working fire extinguisher that is readily available
- Keep first aid supplies in the concession stand
- Do not allow minors to work in or remain inside the concession stand during operating hours

Best practice: Post simple safety reminders inside the concession stand so volunteers can quickly review expectations before each shift, including:

- Handwashing steps
- Safe food temperatures
- Equipment shut-off procedures
- Location of the fire extinguisher
- Emergency contact information

Additional information provided by your league:

CONCESSION STAND SAFETY PROCEDURES

Twin Town Little League concession stands follow strict NYS Department of Health food safety regulations at all times. Children under 14 are prohibited from entering the concession stand and half doors must remain closed. All workers must wash hands upon entry, before handling food, after handling trash, and when preparing uncooked meat. Counter areas must be kept clean, well-organized, and sanitized, with hands and counters washed after handling raw meat to prevent cross contamination.

Workers must communicate work assignments clearly, review posted appliance directions before use, ask for help if unsure about equipment operation, and assist fellow workers who appear uncertain. Protective gloves are available and required for all food handling. Cleaning chemicals must be stored away from food areas during operation. Patrons must be warned about very hot food or drinks. Before closing, floors, grease mats, and countertops must be thoroughly cleaned.

All closing procedures must be followed, including turning off and unplugging all appliances, removing all trash, and replenishing ice supplies for injury treatment. The Concession Director conducts routine inspections of the concession stand and appliances. The non-cooking side of the concession stand remains clear as it serves as the emergency assembly/shelter area. First aid kits, fire extinguishers, and lightning detectors must remain in their designated, visible locations. All doors must be locked after closing procedures are complete, and closing crews for night games should leave together as a group.

For more information about concession stand safety at TWIN TOWN LL, or to report a concern, please contact:
Concession Director

Concession Stand Safety Resources:

- Concession Stand Safety (<https://www.littleleague.org/university/articles/concession-stand-safety-tips-12-steps-to-safe-sanitary-food-service/>)
- Concession Stand Safety Checklist (<https://www.littleleague.org/university/articles/concession-stand-inspection-checklist/>)

TRAINING & EDUCATION

When volunteers are trained and prepared, it helps to prevent injuries, respond to emergencies, and create a positive experience for everyone involved. This section highlights the volunteer trainings that TWIN TOWN LL requires and encourages.

Abuse Awareness Training

Little League requires all volunteers who undergo a background check to complete Abuse Awareness Training each year. TWIN TOWN LL confirms that all required volunteers complete Abuse Awareness Training each season.

Safety Awareness Training (Little League University)

Safety Awareness Training helps volunteers understand common safety risks, recognize unsafe situations, and take proactive steps to prevent injuries.

TWIN TOWN LL requires Safety Awareness Training for: Not Required in our League.

First Aid Awareness Training (Little League University)

First Aid Awareness Training helps volunteers recognize injuries, respond appropriately, know when to call 911, and take steps to prevent medical emergencies.

TWIN TOWN LL requires First Aid Awareness Training for Not Required in our League.

Diamond Leader Training (Little League University)

Diamond Leader Training supports coaches and volunteers in creating a positive team environment focused on player well-being, sportsmanship, communication, and healthy culture.

TWIN TOWN LL requires Diamond Leader Training for Not Required in our League.

Additional Trainings Offered or Encouraged

TWIN TOWN LL has indicated that it offers or requires the following additional trainings:

- CPR Certification
- AED Use Training

Best practice: Share a simple training plan at the start of the season outlining required courses, who must complete them, and suggested deadlines. Clear expectations help volunteers stay on track.

Additional information provided by your league:

MANDATORY ABUSE AWARENESS TRAINING

Twin Town Little League requires all volunteers (managers, coaches, board members, and anyone with repetitive access to players) to complete the Little League Abuse Awareness Training annually, available free at <https://www.littleleague.org/university/abuse-awareness-training/>. Little League International mandates this training for all leagues.

MANDATORY CPR/AED CERTIFICATION

In accordance with NYS Public Health Law §3000-f, effective from the 2024 season onwards and continuing through 2026, it is mandatory for all board members and at least one member of each coaching staff to maintain current CPR/AED certification. Training sessions will be organized before the season commences for an additional fee on a date specified prior to season start.

RECOMMENDED VOLUNTEER TRAINING

Twin Town Little League strongly recommends that all volunteers complete these additional free trainings available at the Little League University platform:

Safety Awareness Training (<https://www.littleleague.org/university/safety-awareness-training/>) - covers safety principles, risk management, and best practices.

First Aid Awareness Training (<https://www.littleleague.org/university/first-aid-awareness-training/>) - covers injury prevention and first aid response.

Diamond Leader Training (<https://www.littleleague.org/university/diamond-leader-training/>) - focuses on positive coaching and player mental well-being.

Training and Education Resources:

- Little League University (LLU) Trainings Overview (<https://www.littleleague.org/university/training/>)
- Little League Abuse Awareness Training (<https://www.littleleague.org/university/articles/abuse-awareness-training-course/>)
- Little League Safety Awareness Training (<https://www.littleleague.org/university/articles/safety-awareness-training-course/>)
- Little League First Aid Awareness Training (<https://www.littleleague.org/university/articles/first-aid-awareness-training-course/>)

ACCIDENT INSURANCE & INCIDENT REPORTING

Accidents can happen at any time, and being prepared helps leagues support families and volunteers when they do. Understanding and documenting injuries ensures everyone gets the help they need and allows the league to strengthen safety practices for future seasons.

How to Submit an Accident Claim

If a player or volunteer requires medical treatment after a league-sanctioned activity, families should follow these steps:

1. Download the Accident Claim Form from LittleLeague.org.
2. Provide the claimant's full information, including parent or guardian details if the claimant is a minor.
3. Complete all sections of the form. Missing information causes delays.
4. Include primary insurance information. If the claimant has no insurance, written employer verification is required.
5. Attach itemized medical bills that include dates of service, procedure codes, diagnosis codes, and charges.
6. For dental injuries, submit bills to the primary medical and dental insurer first, then include the insurer's Explanation of Benefits.
7. Have a league official (President, Safety Officer, etc.) complete and sign the League Statement section.
8. Completed claim forms and supporting documents must be mailed. Email and fax submissions cannot be accepted.

Questions about the claim process may be sent to AccidentClaim@LittleLeague.org.

Incident Tracking

TWIN TOWN LL documents all injuries and incidents that occur during league activities.

- Reports are completed using the official Little League Incident Tracking Form.
- A designated league officer is responsible for collecting and reviewing each report.
- Reviewing incident information throughout the season helps the league identify trends, address hazards, and strengthen safety practices.

Best practice: Monitor incident reports and near-miss situations regularly during the season. Tracking both helps identify emerging patterns, field conditions, equipment problems, or other safety concerns, so the league can take proactive steps to prevent injuries and improve the overall safety of the program.

Additional information provided by your league:

INCIDENT REPORTING AND TRACKING PROCEDURES

Twin Town Little League uses the Injury/Safety Report to document all accidents and injuries that occur during league activities. This includes any injury requiring first aid or medical treatment to players, visiting team players, volunteers, or spectators at TLL fields or authorized practice locations. Reports are available as an online Google Form (<https://forms.gle/E8s4H8DW4wS2xCiVA>) and must be submitted within 24 hours of any applicable incident. A QR code that navigates to the reporting form is available on the wall of each concession stand.

For any injury requiring first aid, an Injury/Safety Report MUST be completed. The responsible person informs the Board Member on Duty of the incident, completes the report online, and submits it to the Safety Director within 24 hours. The Board Member on Duty must notify the Safety Director of any incident. The Safety Director reviews all reports, provides guidance as needed, and retains records for a minimum of 7 years. Reports track injury patterns, support insurance claims, provide medical information, demonstrate follow-up with families, and assist safety improvement efforts across leagues.

To report an incident, or for more information about filing an accident claim, please contact: League Safety Officer

Accident Reporting Resources:

- Little League Incident Tracking Form (<https://www.littleleague.org/downloads/incident-injury-tracking-form/>)
- AIG Accident Claim Form (<https://www.littleleague.org/downloads/accident-claim-form/>)
- How to File an Accident Claim (<https://www.littleleague.org/university/articles/how-to-submit-an-accident-insurance-claim/>)
- Little League Insurance Program Overview (<https://www.littleleague.org/university/articles/little-league-insurance-programs/>)

LITTLE LEAGUE RULES & SAFETY BEST PRACTICES

Creating a safe, enjoyable playing environment begins with following Little League's official safety rules and reinforcing practices that protect players, volunteers, and families. TWIN TOWN LL has confirmed that it meets all required safety standards.

Little League Safety Rules

Little League's official safety rules are designed to prevent injuries and establish consistent expectations across the program. These rules help ensure safe play during practices and games.

Leagues must enforce the following:

- On-deck batters are not permitted in the Majors Division and below
- Batters, base runners, and player base coaches must wear helmets at all times
- Catcher's gear must include a dangling throat guard
- Metal cleats are prohibited in the Majors Division and below
- Disengageable bases are required on all baseball and softball fields
- Head-first sliding while advancing is not permitted in the Majors Division and below
- Pitch count limits and required rest days must be followed in all baseball divisions
- Bats must meet current Little League standards
- Game balls must meet current Little League standards and be in good condition

Safety Best Practices

In addition to official rules, many leagues adopt extra safety practices that strengthen routines, reinforce expectations, and create a positive environment for players, families, and volunteers.

Common safety best practices include:

- Keeping dugout and field gates closed during play
- Using a double first base on baseball and softball fields
- Reminding players not to throw equipment or swing bats near others
- Reviewing lightning and severe weather procedures with coaches and umpires
- Ensuring each team has emergency contact information available at practices and games
- Leading age-appropriate warm-ups and stretching to reduce injury risk
- Marking spectator areas clearly and keeping them separate from the field
- Encouraging volunteers, parents, and players to model sportsmanlike and respectful behavior
- Sharing safety reminders with families (emails, signage, or meetings)
- Posting safety signage in common areas (e.g., "No Climbing Fences," "Foul Ball Awareness," "AED Located Here")

2026 FACILITY SURVEY REPORT

This report provides an overview of the information submitted by TWIN TOWN LL through the Little League Annual Facility Survey. The survey helps document the condition of each field, identify safety or maintenance needs, and track important facility details such as fencing, bleachers, lighting, emergency equipment, and field use.

The information in this summary reflects the league's responses for each field and is intended to support planning, safety awareness, and ongoing facility improvements throughout the season.



24 Veterans St
Poestenkill, NY 12140

Facility survey last updated 2/27/2026

Field Dimensions

Left Field	Center Field	Right Field	Backstop	Outfield Fence Height
198 ft.	205 ft.	192 ft.	23 ft.	4 ft.

Left Field Foul Territory

Home Plate	Third Base	Foul Pole
26 ft.	36 ft.	20 ft.

Right Field Foul Territory

Home Plate	First Base	Foul Pole
25 ft.	30 ft.	18 ft.

General Details

Parking Capacity	51-100
Bleacher Capacity	None/NA
Ownership	Municipality
Maintenance Responsibility	League

Emergency Equipment

Safety Features	Batter's eye, Pitcher's eye, Dugout fencing, Disengageable bases
Emergency Equipment Available	AED (Automated External Defibrillator), First aid kit

Field and Playing Area

Field is Fenced	Permanent
Fence Material	Chain-link
Basepath Material	Soil
Baseline Marking Material	Spray Paint
Infield Surface	Grass
Playing Features	Permanent pitching mound, Foul poles, Backstop

Lighting

Lights Installed	No
Pole Type	
Underground Wiring	
Light Poles Grounded	
Date Electrical System Last Inspected	
Date Light Levels Last Tested	
Light Levels Meet Little League Standards	

Field Usage

Field Used for Tournament Play	Yes
Scheduling Limitations	Limited time allowed for practices, Restrictions on the number of teams or games scheduled, School or municipal policies that impact scheduling

Bleachers

Material	Wood
Annual Inspection	<input checked="" type="checkbox"/>
Safety Railing	<input checked="" type="checkbox"/>
Handrails	<input checked="" type="checkbox"/>
Overhead Screens	

Field Dimensions

Left Field	Center Field	Right Field	Backstop	Outfield Fence Height
202 ft.	216 ft.	208 ft.	17 ft.	4 ft.

Left Field Foul Territory

Home Plate	Third Base	Foul Pole
20 ft.	28 ft.	22 ft.

Right Field Foul Territory

Home Plate	First Base	Foul Pole
20 ft.	30 ft.	18 ft.

General Details

Parking Capacity	51-100
Bleacher Capacity	None/NA
Ownership	Municipality
Maintenance Responsibility	League

Emergency Equipment

Safety Features	Batter's eye, Pitcher's eye, Dugout fencing, Disengageable bases
Emergency Equipment Available	First aid kit

Field and Playing Area

Field is Fenced	Permanent
Fence Material	Chain-link
Basepath Material	Soil
Baseline Marking Material	Spray Paint
Infield Surface	Grass
Playing Features	Permanent pitching mound, Foul poles, Backstop

Lighting

Lights Installed	No
Pole Type	
Underground Wiring	
Light Poles Grounded	
Date Electrical System Last Inspected	
Date Light Levels Last Tested	
Light Levels Meet Little League Standards	

Field Usage

Field Used for Tournament Play	Yes
Scheduling Limitations	Limited time allowed for practices, Restrictions on the number of teams or games scheduled, School or municipal policies that impact scheduling

Bleachers

Material	Metal
Annual Inspection	
Safety Railing	<input checked="" type="checkbox"/>
Handrails	<input checked="" type="checkbox"/>
Overhead Screens	

P3

24 Veterans St
Poestenkill, NY 12140

Facility survey last updated 2/27/2026

Field Dimensions

Left Field	Center Field	Right Field	Backstop	Outfield Fence Height
0 ft.	0 ft.	0 ft.	21 ft.	0 ft.

Left Field Foul Territory

Home Plate	Third Base	Foul Pole
21 ft.	0 ft.	0 ft.

Right Field Foul Territory

Home Plate	First Base	Foul Pole
21 ft.	0 ft.	0 ft.

General Details

Parking Capacity	1-50
Bleacher Capacity	None/NA
Ownership	Municipality
Maintenance Responsibility	League

Emergency Equipment

Safety Features	Pitcher's eye, Dugout fencing, Disengageable bases
Emergency Equipment Available	First aid kit

Field and Playing Area

Field is Fenced	No
Fence Material	No Fence
Basepath Material	Soil
Baseline Marking Material	Spray Paint
Infield Surface	Grass
Playing Features	Permanent pitching mound, Backstop

Lighting

Lights Installed	No
Pole Type	
Underground Wiring	
Light Poles Grounded	
Date Electrical System Last Inspected	
Date Light Levels Last Tested	
Light Levels Meet Little League Standards	

Field Usage

Field Used for Tournament Play	No
Scheduling Limitations	Limited time allowed for practices, Restrictions on the number of teams or games scheduled, School or municipal policies that impact scheduling

Bleachers

Material	Wood
Annual Inspection	<input checked="" type="checkbox"/>
Safety Railing	<input checked="" type="checkbox"/>
Handrails	
Overhead Screens	

Field Dimensions

Left Field	Center Field	Right Field	Backstop	Outfield Fence Height
0 ft.	0 ft.	0 ft.	20 ft.	0 ft.

Left Field Foul Territory

Home Plate	Third Base	Foul Pole
21 ft.	0 ft.	0 ft.

Right Field Foul Territory

Home Plate	First Base	Foul Pole
21 ft.	0 ft.	0 ft.

General Details

Parking Capacity	1-50
Bleacher Capacity	None/NA
Ownership	Municipality
Maintenance Responsibility	League

Emergency Equipment

Safety Features	Pitcher's eye, Dugout fencing, Disengageable bases
Emergency Equipment Available	First aid kit

Field and Playing Area

Field is Fenced	No
Fence Material	No Fence
Basepath Material	Soil
Baseline Marking Material	Spray Paint
Infield Surface	Grass
Playing Features	Backstop

Lighting

Lights Installed	No
Pole Type	
Underground Wiring	
Light Poles Grounded	
Date Electrical System Last Inspected	
Date Light Levels Last Tested	
Light Levels Meet Little League Standards	

Field Usage

Field Used for Tournament Play	No
Scheduling Limitations	Limited time allowed for practices, Restrictions on the number of teams or games scheduled, School or municipal policies that impact scheduling

Bleachers

Material	Wood
Annual Inspection	<input checked="" type="checkbox"/>
Safety Railing	<input checked="" type="checkbox"/>
Handrails	
Overhead Screens	

WI

Williams Rd
Troy, NY 12180

Facility survey last updated 2/27/2026

Field Dimensions

Left Field	Center Field	Right Field	Backstop	Outfield Fence Height
203 ft.	205 ft.	200 ft.	19 ft.	5 ft.

Left Field Foul Territory

Home Plate	Third Base	Foul Pole
21 ft.	27 ft.	10 ft.

Right Field Foul Territory

Home Plate	First Base	Foul Pole
21 ft.	28 ft.	10 ft.

General Details

Parking Capacity	1-50
Bleacher Capacity	None/NA
Ownership	Municipality
Maintenance Responsibility	League

Emergency Equipment

Safety Features	Batter's eye, Pitcher's eye, Dugout fencing, Disengageable bases
Emergency Equipment Available	First aid kit

Field and Playing Area

Field is Fenced	Permanent
Fence Material	Chain-link
Basepath Material	Soil
Baseline Marking Material	Spray Paint
Infield Surface	Grass
Playing Features	Permanent pitching mound, Foul poles, Backstop

Lighting

Lights Installed	No
Pole Type	
Underground Wiring	
Light Poles Grounded	
Date Electrical System Last Inspected	
Date Light Levels Last Tested	
Light Levels Meet Little League Standards	

Field Usage

Field Used for Tournament Play	Yes
Scheduling Limitations	Limited time allowed for practices, Restrictions on the number of teams or games scheduled, School or municipal policies that impact scheduling

Bleachers

Material	Metal
Annual Inspection	
Safety Railing	✓
Handrails	✓
Overhead Screens	



Williams Rd
Troy, NY 12180

Facility survey last updated 2/27/2026

Field Dimensions

Left Field	Center Field	Right Field	Backstop	Outfield Fence Height
203 ft.	203 ft.	203 ft.	21 ft.	5 ft.

Left Field Foul Territory

Home Plate	Third Base	Foul Pole
21 ft.	22 ft.	10 ft.

Right Field Foul Territory

Home Plate	First Base	Foul Pole
19 ft.	22 ft.	10 ft.

General Details

Parking Capacity	1-50
Bleacher Capacity	None/NA
Ownership	Municipality
Maintenance Responsibility	League

Emergency Equipment

Safety Features	Batter's eye, Pitcher's eye, Dugout fencing, Disengageable bases
Emergency Equipment Available	First aid kit

Field and Playing Area

Field is Fenced	Permanent
Fence Material	Chain-link
Basepath Material	Soil
Baseline Marking Material	Spray Paint
Infield Surface	Grass
Playing Features	Permanent pitching mound, Foul poles, Backstop

Lighting

Lights Installed	Yes
Pole Type	Steel
Underground Wiring	<input checked="" type="checkbox"/>
Light Poles Grounded	<input checked="" type="checkbox"/>
Date Electrical System Last Inspected	4/1/2015
Date Light Levels Last Tested	4/1/2015
Light Levels Meet Little League Standards	Yes

Field Usage

Field Used for Tournament Play	Yes
Scheduling Limitations	Limited time allowed for practices, Restrictions on the number of teams or games scheduled, School or municipal policies that impact scheduling

Bleachers

Material	Metal
Annual Inspection	
Safety Railing	<input checked="" type="checkbox"/>
Handrails	<input checked="" type="checkbox"/>
Overhead Screens	

W3

Williams Rd
Troy, NY 12180

Facility survey last updated 2/27/2026

Field Dimensions

Left Field	Center Field	Right Field	Backstop	Outfield Fence Height
100 ft.	117 ft.	100 ft.	16 ft.	4 ft.

Left Field Foul Territory

Home Plate	Third Base	Foul Pole
18 ft.	18 ft.	18 ft.

Right Field Foul Territory

Home Plate	First Base	Foul Pole
18 ft.	18 ft.	18 ft.

General Details

Parking Capacity	1-50
Bleacher Capacity	None/NA
Ownership	Municipality
Maintenance Responsibility	League

Emergency Equipment

Safety Features	Batter's eye, Pitcher's eye, Dugout fencing, Disengageable bases
Emergency Equipment Available	First aid kit

Field and Playing Area

Field is Fenced	Permanent
Fence Material	Chain-link
Basepath Material	Soil
Baseline Marking Material	Spray Paint
Infield Surface	Grass
Playing Features	Foul poles, Backstop

Lighting

Lights Installed	No
Pole Type	
Underground Wiring	
Light Poles Grounded	
Date Electrical System Last Inspected	
Date Light Levels Last Tested	
Light Levels Meet Little League Standards	

Field Usage

Field Used for Tournament Play	No
Scheduling Limitations	Limited time allowed for practices, Restrictions on the number of teams or games scheduled, School or municipal policies that impact scheduling

Bleachers

Material	Metal
Annual Inspection	
Safety Railing	<input checked="" type="checkbox"/>
Handrails	<input checked="" type="checkbox"/>
Overhead Screens	



Williams Rd
Troy, NY 12180

Facility survey last updated 2/27/2026

Field Dimensions

Left Field	Center Field	Right Field	Backstop	Outfield Fence Height
105 ft.	105 ft.	105 ft.	10 ft.	4 ft.

Left Field Foul Territory

Home Plate	Third Base	Foul Pole
10 ft.	10 ft.	10 ft.

Right Field Foul Territory

Home Plate	First Base	Foul Pole
10 ft.	10 ft.	10 ft.

General Details

Parking Capacity	1-50
Bleacher Capacity	None/NA
Ownership	Municipality
Maintenance Responsibility	League

Emergency Equipment

Safety Features	Pitcher's eye, Dugout fencing, Disengageable bases
Emergency Equipment Available	First aid kit

Field and Playing Area

Field is Fenced	Permanent
Fence Material	Chain-link
Basepath Material	Soil
Baseline Marking Material	Spray Paint
Infield Surface	Grass
Playing Features	Foul poles, Backstop

Lighting

Lights Installed	No
Pole Type	
Underground Wiring	
Light Poles Grounded	
Date Electrical System Last Inspected	
Date Light Levels Last Tested	
Light Levels Meet Little League Standards	

Field Usage

Field Used for Tournament Play	No
Scheduling Limitations	Limited time allowed for practices, Restrictions on the number of teams or games scheduled, School or municipal policies that impact scheduling

Bleachers

Material	Metal
Annual Inspection	
Safety Railing	
Handrails	
Overhead Screens	

TWIN TOWN LITTLE LEAGUE INJURY / SAFETY REPORT FORM GUIDE

*This incident must be reported electronically using the link or QR code on this form.

*This form may be used as a guide prior to the electronic submission.

<https://forms.gle/E8s4H8DW4wS2xCiVA>



League Name: _____ League ID: ____ - ____ - ____ Incident Date: _____

Field Name/Location: _____ Incident Time: _____

Injured Person's Name: _____ Date of Birth: _____

Address: _____ Age: _____ Sex: Male Female

City: _____ State _____ ZIP: _____ Home Phone: () _____

Parent's Name (If Player): _____ Work Phone: () _____

Parents' Address (If Different): _____ City _____

Incident occurred while participating in:

A.) Baseball Softball Challenger TAD

B.) Challenger T-Ball Minor Major Intermediate (50/70)
 Junior Senior Big League

C.) Tryout Practice Game Tournament Special Event
 Travel to Travel from Other (Describe): _____

Position/Role of person(s) involved in incident:

D.) Batter Baserunner Pitcher Catcher First Base Second
 Third Short Stop Left Field Center Field Right Field Dugout
 Umpire Coach/Manager Spectator Volunteer Other: _____

Type of injury: _____

Was first aid required? Yes No If yes, what: _____

Was professional medical treatment required? Yes No If yes, what: _____
 (If yes, the player must present a non-restrictive medical release prior to to being allowed in a game or practice.)

Type of incident and location:

<p>A.) On Primary Playing Field</p> <p><input type="checkbox"/> Base Path: <input type="checkbox"/> Running <i>or</i> <input type="checkbox"/> Sliding</p> <p><input type="checkbox"/> Hit by Ball: <input type="checkbox"/> Pitched <i>or</i> <input type="checkbox"/> Thrown <i>or</i> <input type="checkbox"/> Batted</p> <p><input type="checkbox"/> Collision with: <input type="checkbox"/> Player <i>or</i> <input type="checkbox"/> Structure</p> <p><input type="checkbox"/> Grounds Defect</p> <p><input type="checkbox"/> Other: _____</p>	<p>B.) Adjacent to Playing Field</p> <p><input type="checkbox"/> Seating Area</p> <p><input type="checkbox"/> Parking Area</p> <p>C.) Concession Area</p> <p><input type="checkbox"/> Volunteer Worker</p> <p><input type="checkbox"/> Customer/Bystander</p>	<p>D.) Off Ball Field</p> <p><input type="checkbox"/> Travel:</p> <p><input type="checkbox"/> Car <i>or</i> <input type="checkbox"/> Bike <i>or</i></p> <p><input type="checkbox"/> Walking</p> <p><input type="checkbox"/> League Activity</p> <p><input type="checkbox"/> Other: _____</p>
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Please give a short description of incident: _____

Could this accident have been avoided? How: _____

This form is for local Little League use only (should not be sent to Little League International). This document should be used to evaluate potential safety hazards, unsafe practices and/or to contribute positive ideas in order to improve league safety. When an accident occurs, obtain as much information as possible. For all Accident claims or injuries that could become claims to any eligible participant under the Accident Insurance policy, please complete the Accident Notification Claim form available at http://www.littleleague.org/Assets/forms_pubs/asap/AccidentClaimForm.pdf and send to Little League International. For all other claims to non-eligible participants under the Accident policy or claims that may result in litigation, please fill out the General Liability Claim form available here: http://www.littleleague.org/Assets/forms_pubs/asap/GLClaimForm.pdf.

Prepared By/Position: _____ Phone Number: (____) _____

Signature: _____ Date: _____